



ANDERSON UNIVERSITY

Office of Work Life Engagement

POSITION ANNOUNCEMENT

Position: GRADUATE ASSISTANT- Student Engagement
Department: Student Life
Reports to: Coordinator of Student Engagement

Anderson University (IN) seeks a graduate assistant in the area of Student Engagement for the 2021 - 2022 academic year under the direction of the Coordinator of Student Engagement.

Responsibilities include, but are not limited to:

- Work closely with the Coordinator of Student Engagement in delegating tasks, responsibilities, and leadership appropriate.
- Develop relationships with CAB, Intramural Events Coordinator and Student Organization's leadership.
- Make significant contribution to the student's academic, spiritual, personal, social, vocational, intercultural, and physical development.
- Combat against anonymity and aloneness by encouraging student involvement in University activities and being purposeful to stimulate discussion of relevant issues with students.
- Provide honest feedback, plan and implement activities, programs and events and have a positive impact on University retention efforts.

Qualifications:

- Qualified candidate will have a Bachelor's degree.
- Commitment to University mission and Christian lifestyle.
- Admittance to Master's program at Anderson University.
- Complete and pass required background check.
- The graduate assistant must meet University lifestyle expectations, GPA requirements and work responsibilities to be reappointed for the 2022-23 academic year.
- 10-month work period: August - May

Benefits: Tuition waiver for a Master's Degree (graduate programs in business and theology), \$5000 per year stipend paid bi-weekly over 10 months, campus housing, upon availability, and shared with other GAs. Graduate Assistants receive the remitted tuition benefit of 100%. This is a tuition waiver of up to \$5,250 per year that is not taxable; tuition beyond this amount is taxable. Pre-requisite courses taken at Anderson University, the MBA Technology Fee, the SOT Community Fee and the Graduate Fee are covered by the tuition waiver.

Position Available: August 1, 2021. Review of candidates will begin immediately and continue until the position is filled.

Qualified and interested candidates should submit a letter of interest, resume and [employment application](mailto:staffjobs@anderson.edu) to staffjobs@anderson.edu. Final candidates are expected to provide an official transcript. Persons with an application on file or qualified university employees may submit a letter of interest to staffjobs@anderson.edu. Current employees are also expected to notify their supervisor of interest in this position. Background check is required.

Anderson University is on a mission to educate students for lives of faith and service, offering more than 60 undergraduate majors, 30 three-year degrees, 20 NCAA Division III intercollegiate sports, alongside adult and graduate programs. The private, liberal arts institution is fully accredited and recognized among top colleges for its business, computer science, cybersecurity, dance, engineering, nursing, and teacher education programs. Anderson University was established in 1917 in Anderson, Indiana, by the Church of God.

AU is an equal opportunity employer. Persons who bring diversity are encouraged to apply. Anderson University complies with federal and state requirements for non-discrimination in employment with regard to sex, age, race, color, disability, and national and ethnic origin.