



ANDERSON UNIVERSITY

Department of Student Life

Discipleship: Student Coordinator Job Description

POSITION DESCRIPTION

Discipleship: Student Coordinators live in the residence halls as catalysts for spiritual formation through the nurturing of authentic relationships with other residents.

MISSION OF STUDENT LIFE

The Department of Student Life explores paths for holistic development and helps students navigate their invitation to be co-creators transformed by Jesus Christ for ongoing service to others.

QUALIFICATIONS

- Required: Class standing of Sophomore, Junior or Senior student during the term of employment.
- Required: Good standing, free of academic or disciplinary probation.
- Required: Must adhere to the standards outlined in the student code of conduct and possess commitment to a Christian worldview.
- Preferred: 2.5 cumulative GPA.
- Preferred: Free from chapel probation.
- Preferred: Previous experience serving in a ministry or service setting.

VALUED SKILLS AND TRAITS

- Continually seeks the Lord and is growing in personal relationship with Christ.
- The ability to balance academic work with demands of the position.
- Integrity and ethics in job related and personal experiences, which extends to all holidays and breaks.
- Respect for the worth of individuals.
- Exhibits leadership skills.
- The ability to relate to a diverse spectrum of students.
- Organized and meets deadlines in a timely manner.
- The desire to serve others, tempered with an awareness of personal limitations.
- Skills in establishing rapport along with the ability to relate well.
- The desire and ability to communicate concern for others.
- Compassion toward fellow students, staff and faculty.
- Emotional maturity, dependability, and responsibility.
- Humbly leading a team of peers.
- Willingness to authentically share one's life story and experiences.



ANDERSON UNIVERSITY

Department of Student Life

LEADERSHIP EXPECTATIONS/RESPONSIBILITIES

- Achieve a minimum of 9 Student Leadership Points each semester (Fall and Spring). A menu of Student Leadership Point opportunities will be provided.
- Attend one Career and Calling for Student Leaders session each academic year (3 Student Leadership Points).
- Arrive on campus and/or prepare to begin responsibilities up to one week prior to the start of each semester for training, team building, and preparation.
- Actively support and positively contribute to the work of other student leaders.

ROLE EXPECTATIONS/RESPONSIBILITIES

- Plan and facilitate a weekly Floor Life Group.
- Availability to listen to, love, encourage, and pray for students on their floor
- Attend designated RA meetings to discuss what is happening on their hall and with residents
- Attend programs and events hosted by the residence life team represented in/by your residence hall.
- Attend extracurricular activities that the residents under your care participate in, including but not limited to: athletic competitions and music, theater, and dance performances.

TIME COMMITMENT

- The Discipleship Coordinator role is an approximate 6-8 hour/week role including informal interactions with other residents, meetings, training, event preparation and attendance, and other responsibilities.
- Attend designated RA meetings to discuss what is happening on their hall and with residents
- Attend bi-weekly DC staff meetings
- Attend monthly individual meetings with the Director of Spiritual Formation and/or designee