



## Group Funding Proposal

***Date Submitted:***

Group Name: \_\_\_\_\_ Group Affiliation: \_\_\_\_\_

Number of People in Group: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Contact Person Phone: \_\_\_\_\_ Contact Person E-mail: \_\_\_\_\_

Names of Group Members:

Contact Information (Phone Number and E-mail):

1. \_\_\_\_\_ 1. \_\_\_\_\_

2. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 4. \_\_\_\_\_

5. \_\_\_\_\_ 5. \_\_\_\_\_

6. \_\_\_\_\_ 6. \_\_\_\_\_

7. \_\_\_\_\_ 7. \_\_\_\_\_

8. \_\_\_\_\_ 8. \_\_\_\_\_

9. \_\_\_\_\_ 9. \_\_\_\_\_

10. \_\_\_\_\_ 10. \_\_\_\_\_

11. \_\_\_\_\_ 11. \_\_\_\_\_

12. \_\_\_\_\_ 12. \_\_\_\_\_

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***Proposal Deadlines:***

Proposals are reviewed on a monthly basis, with **proposals due the 1<sup>st</sup> of each month**. Please, try to submit proposals as far in advance as possible. Applicants must send one electronic copy of their proposal to the Co-Director of the PACT Program, Dr. Daniel Allen, at [drallen@anderson.edu](mailto:drallen@anderson.edu). Each proposal must be discussed with the director.

**Review Process:**

Each proposal will be reviewed by a committee at the monthly committee meeting. Each proposal must be submitted with a copy of the student's AU ID (if any of the applicants are students), any documentation needed, and any reservation or registration forms completed and attached. Applicants will be notified of decisions on proposals by a PACT Director within one week of the monthly committee meeting.

**Application:**

Event: \_\_\_\_\_ Dates: \_\_\_\_\_

Location: \_\_\_\_\_

*Which of the following objectives does your proposal support?*

1. To encourage the inclusion of the concerns of peace and conflict transformation into the existing curriculum and campus life.
2. To facilitate multiple forums for students and faculty to explore and analyze the spiritual, moral, philosophical, and political issues inherent in conflict and efforts for peace-making.
3. To inform students and faculty of the processes of non-violent transformation of interpersonal, cultural, organizational and political conflict.
4. To support the efforts of Anderson University personnel to teach others mechanisms for conflict transformation.
5. To support research projects related to peace and conflict transformation.

*Please explain how this experience fulfills the selected objectives above.*

**Rationale:**

*Please provide typewritten answers to the following questions:*

- 1). What are your objectives for this experience?
- 2). How is this project or experience related to issues of local, national, or global peace-building?
- 3). "The mission of Anderson University is to educate for a life of faith and service in the church and society." With this in mind, how does this experience relate to your education?
- 4). What steps do you plan to take in preparation for the event to learn more about the topic, the speakers, the activities, the issues, the culture, etc.?
- 5). **Each group member must answer the following questions:** What inspired you to be a part of this experience? How do you think this experience relates to peace-building?

**Budget Sheet:**

*All proposals must include a detailed budget submitted on the form below.*

Please provide detailed information concerning costs and how they should be paid. PACT's preference is to pay directly to an outside agency. 1). A bill, invoice, registration form, or other written official documentation that states the cost of an event is required for Business Office procedures. 2). PACT can reimburse you for agreed-upon charges that you incur ONLY if you provide receipts. 3). Reimbursements are usually made within two weeks from the time you submit receipts. 4). If a proposal is submitted too near the time of an event, reimbursement may be the

only way to arrange the funding. 5). Make a special note of any date by which you or an outside agency needs the payment.

<b>Category:</b>	<b>Cost:</b>
Meals (____ days @ \$____/day/person)	
Transportation (Airfare, Gas, Rental Car, etc.) (Please specify which form)	
Housing (____ days @ \$____/day)	
Registration Fee	
Other (Materials, Equipment, etc.)	
<b>Total:</b>	
Other Funding Sources:	
<b>Total Amount Requested from PACT:</b>	
<b>Total Amount Requested/individual:</b>	

**Accountability:**

The group must submit to the Director(s) of the PACT Program ONE typewritten, group report within two weeks of your return from the event. If the report is not received, PACT retains the ability to charge the relevant account (e.g. students' accounts) the amount of funding given.

*Please address the following in your report:*

1. Restate your objectives for the experience.
2. Report how those objectives were fulfilled or why you think they were not fulfilled.
3. Provide a description of what you did, who you met, and what you heard.
4. Reflect on what you learned and how this experience contributed to your education. How do you intend to share what you have learned with the university community?
5. **Each member needs to appraise both their preparation for the event as well as the event itself** (reflecting on its value not only for you but also for others in the future; would you recommend PACT send more students to this experience?)