

YOUR NEXT STEPS CHECKLIST

2022-2023

Your Student Bill

- Set up your student account with Nelnet Business Solutions (NBS) through AccessAU.
- Be sure to designate an authorized user in NBS.
- Receive your first student bill after July 1. Be sure to check your Anderson University email regularly.
- Pay your balance or establish a payment plan before move-in.
- Balance must be paid or payment plans established before students are cleared to start classes.

Financial Aid

- Apply for additional loans or scholarships, if needed.
- Accept or decline federal student loans through myfinaid.anderson.edu.
- Complete Entrance Counseling and the Master Promissory Note if accepting student loans at studentaid.gov/h/complete-aid-process.
- Submit any required documentation to the Office of Financial Aid and Scholarships. Submit outside scholarships to anderson.edu/outside-scholarships.
- Renew your FAFSA online at fafsa.ed.gov annually after October 1 for the next academic year.

Entrance Counseling and Master Promissory Note (MPN)

The process for each of these will take about 30 minutes, and must be completed in one sitting. You will need your FSA ID to log in to studentaid.gov. AU's school code is **001785**. Save a copy of the confirmation page for your records when you are finished. Personal information you will need: permanent address, mailing address (if different from permanent address), phone number, and email address. For PLUS loans, employer information will be required.

Two references are also required for the MPN. You will need: reference names, their permanent address, and phone number. One must be a parent or legal guardian, and the other must be someone who does not live at your permanent address.

Enrollment and Housing Status

A student's financial aid award is based on the enrollment status (full-time vs. part-time) and housing status (on-campus vs. commuter) selected on the FAFSA. If your Cost Estimate appears to be incorrect, please notify the Office of Financial Aid and Scholarships.

Nelnet Business Solutions (NBS)

AU partners with NBS to send students (and any authorized party they choose) electronic billing notifications. Students can pay their balance in full or set up a monthly payment plan. A parent, spouse, or guardian must be listed as an authorized party to receive AU billing notifications in addition to the student.

Still Have Questions?

Office of Financial Aid and Scholarships: finaid@anderson.edu | (765) 641-4180
Student Accounts: studentaccounts@anderson.edu | (765) 641-4001