

Awareness, Strategic Planning, Implementation, Reflection and Evaluation

Progress Towards the Degree	Fr	So	Jr	Sr
Learn how to use AccessAU	<input type="checkbox"/>			
Learn how to use Canvas	<input type="checkbox"/>			
Assess study habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Attend Academic Majors Fair during fall semester	<input type="checkbox"/>			
Declare a primary major	<input type="checkbox"/>			
Identify Liberal Arts courses that support major and career interests	<input type="checkbox"/>	<input type="checkbox"/>		
Identify a concentration or focus within primary major		<input type="checkbox"/>		
Explore minors and 2 nd majors		<input type="checkbox"/>		
Identify off-campus programs that support major and career interests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Create 4-year plan	<input type="checkbox"/>			
Review and update 4-year plan		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review midterm grades & identify areas for improvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review final grades & identify areas for improvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review requirements for Alpha Chi & disciplinary honor society	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Explore graduating with departmental honors		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete application for graduation			<input type="checkbox"/>	
Career Planning & Professional Development	Fr	So	Jr	Sr
*Register for CareerLink	<input type="checkbox"/>			
*Complete career assessments on CareerLink and Focus2 online inventory	<input type="checkbox"/>			
Update CareerLink profile		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Update contact information in AccessAU	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Learn about Career Ready Graduate certification program	<input type="checkbox"/>			
Review progress toward Career Ready Graduate certification		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Create / update résumé	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Create / update LinkedIn profile		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Identify opportunities for job shadowing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
*Identify appropriate internship / practicum placements		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Apply to Center for Public Service		<input type="checkbox"/>	<input type="checkbox"/>	
*Identify professional organizations to join while an undergraduate		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Develop network contacts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Develop a job search strategy or graduate school plan			<input type="checkbox"/>	<input type="checkbox"/>
Obtain recommendations (letters & LinkedIn)				<input type="checkbox"/>

See pg. 2 for Personal Development portion of the checklist

Personal Development	Fr	So	Jr	Sr
Identify campus resources to assist your continuing development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Identify Tri-S trips of interest and sign up to participate in a trip	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Explore campus organizations to join / lead	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Volunteer at an agency or a company in the community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Develop time management skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Complete AccessReady planning for college funding	<input type="checkbox"/>			
Develop financial literacy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Develop habits for a healthy lifestyle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Connect with a local faith community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>